



CITB NI Industrial Placement Grant 2019/20 Training Year

1. The industrial placement grant is a new CITB NI grant for the year commencing 01 September 2019.
2. CITB NI grant will only be payable from **01 September 2019**. Grants in relation to students already placed with an employer prior to the 01 September 2019 will be proportioned.

Terms and conditions of Industrial Placement Grant

3. The Industrial Placement grant covers both construction and non-construction disciplines on the condition that the employee is declared on the CITB NI levy annual return form.
4. The employer will be required to complete a CITB NI grant application form.
5. The employer will be expected to provide evidence to support the grant as follows:
 - 5.1 Letter/email from University/College confirming the name of the student, name of employer, course being undertaken and confirmation that the placement period has been fully completed.
 - 5.2 Evidence to support employment of placement student (i.e. payslip)
6. Grant will be paid at a maximum of £1,500 for completion of the placement. There is a minimum placement period of six months and grant will be proportioned according to the actual placement period completed between 6 and 12 months.
7. As the grant is limited 30 places, the grants team will maintain a reserve list of those who may be eligible if the full budget is not allocated.